



Christian Alliance
Cheng Wing Gee College

宣道會鄭榮之中學

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Dear Parents
各位家長：

The Arrangement of Parents' Day (First Uniform Test)
有關家長日安排 (上學期統一測驗)

Report cards of the First Uniform Test will be distributed on 29 November 2023 (Wed). To promote home-school cooperation and improve students' learning effectiveness, a Parents' Day will be held from 3:00 pm – 4:30 pm on the day. **Invited parents and students must attend an interview with their class teacher(s) at the designated time** to discuss the academic performance of the student. Details of the interview arrangement are stated below. Please return the reply slip on 20 November 2023 (Mon) to class teacher. If you cannot attend the scheduled interview, please contact the class teacher to reschedule a time. Thank you for your attention.

Time 時間	Person Involved 參與人士	Event 項目
8:00 am – 1:40 pm	All students 全體學生	Lessons 課堂
3:00 pm – 4:30 pm	Invited parents and students 被邀請之家長及學生	Class teachers meeting invited parents and students 班主任與被邀請之家長及學生面談 Interviewing Teacher 面談老師: _____ Time 時間: _____ Venue 地點: _____

上學期統一測驗成績表將於 2023 年 11 月 29 日 (三) 派發。為促進家校合作以提升學生的學習成效，本校將於當天下午 3:00 至 4:30 舉行家長日。被邀請的家長及學生須按指定時間回校與班主任面談，以瞭解學生在學習上面對的困難，並一起探討解決方案。面談安排詳見上表。敬請填妥回條，著貴子女於 2023 年 11 月 20 日 (一) 交回班主任。如家長未能於指定時間出席，敬請聯絡班主任另作安排。多謝合作。

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Shum Kai Shing, Principal 沈啟誠校長
15 November 2023 2023 年 11 月 15 日

Reply Slip 回條

I acknowledge the receipt of the above circular regarding "The Arrangement of Parents' Day".
本人經已知悉 貴校來函有關「家長日安排」事宜。

- I will attend the scheduled interview.
本人將出席上述的預約面談。
- I cannot attend the scheduled interview and will contact the class teacher for rescheduling.
本人未克出席上述的預約面談，將會聯絡班主任另作安排。

Name of Student 學生姓名：_____

Class 班別：_____ CSNO 班號：_____

Name of Parent/Guardian 家長/監護人姓名：_____

(Block Letters 中文正楷)

Signature of Parent/Guardian 家長/監護人簽署：_____

Date 日期：_____

Please put a '✓' in the appropriate box 請於適當 內填上'✓'號