



Christian Alliance  
Cheng Wing Gee College

宣道會鄭榮之中學

12-14 Chik Wan Street, Tai Wai, N.T., Hong Kong

香港新界大圍積運街 12-14 號

Tel: 2604 9762

Fax: 2601 6758

P2324-061

**The Arrangement of Household Application for Student Financial Assistance Schemes for 2024/25 School Year**  
**有關 2024/25 學年「學生資助計劃綜合申請」安排**

Dear Parents,  
各位家長：

The Household Application for Student Financial Assistance Schemes for the 2024/25 school year will start accepting applications soon. Needy families may submit applications to the Student Finance Office (SFO) of the Working Family and Student Financial Assistance Agency to apply for student financial assistance for students. Kindly refer to the appendix for detailed information. For enquiries, please contact Ms Yeung Ching Nam, the head of Student Affairs Department, at 2604 9762. Thank you.

2024/25 學年「學生資助計劃綜合申請」即將接受申請，有經濟需要的家庭可向在職家庭及學生資助事務處（學資處）遞交「學生資助計劃綜合申請表」以申請各項為學生而設的學生資助。詳細資料請參考附錄。如有查詢，請致電 2604 9762 與學生事務主任楊淨嵐老師聯絡。

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Shum Kai Shing, Principal 沈啟誠校長  
5 March 2024 2024 年 3 月 5 日

**Relevant Arrangements 相關安排**

Continuing applicants will receive an Access Code from the SFO. Please access the SFO E-link (the website address and QR code are listed below) and then input the Access Code to get the 2024/25 school year E-form pre-filled with your basic information (i.e. the pre-filled E-Form) and submit the E-form online with supporting documents after completion. New applicants may access the E-link on or after 2 May 2024 to use the E-form and submit online.

Applicants using E-form may complete and submit applications online with their personal computers or smart phones and upload supporting documents online. Applicants applying online will receive subsidy earlier than those using paper-based application forms. Continuing applicants who have submitted the completed application and supporting documents online on or before 31 May 2024, met the relevant eligibility criteria and passed the mean test will receive the provisional School Textbook Assistance and Subsidy for Internet Access Charges (if applicable) for the 2024/25 school year from around July 2024.

If continuing applicants has indicated in their 2023/24 household application that they need paper-based application form for the next school year, apart from issuing to them a paper-based form for the 2024/25 School Year pre-filled with the applicant's basic information, SFO will also issue to them an access code for making online application.

持續申請人將會收到學資處發出的「登入碼」，申請人須前往學資處「電子通」(網址及二維碼列於下表)並以「登入碼」開啟 2024/25 年度已預填了基本資料的電子申請表格 (即預填電子表格)，填寫後連同證明文件經網上遞交申請。新申請人亦可於 2024 年 5 月 2 日或之後前往「電子通」使用電子申請表格。


申請人可使用電子表格透過電腦或智能電話於網上填寫及遞交申請，以及上載證明文件。申請人使用電子表格將較使用紙本表格更快獲發資助。持續申請人如在 2024 年 5 月 31 日或之前遞交電子申請，於遞交時已提供完整的申請資料及證明文件，並符合相關的申請資格及通過入息審查，將約於 2024 年 7 月起獲發放 2024/25 學年首階段學校書簿津貼及上網費津貼 (如適用)。

如持續申請人已於 2023/24 學年的申請表內表示下一學年需要紙本表格，學資處除向他們寄出預填了個人基本資料的 2024/25 學年紙本預填表格外，亦會提供用作網上申請的登入碼。

**Enquiries 查詢**

For further information, please visit SFO website (<https://www.wfsfaa.gov.hk>) or call the 24-hour enquiry hotline at 2802 2345.

如需更多資料，請瀏覽學資處網頁 (<https://www.wfsfaa.gov.hk>) 或致電學資處 24 小時查詢熱線 2802 2345。

Useful Reference 網上申請的相關網址 / 二維碼	English	中文
SFO E-link – My Applications (Financial Assistance Schemes at Pre-primary, Primary and Secondary Levels) 「學資處電子通 – 我的申請 (學前教育、小學及中學程度資助計劃)」網站 EN/中文: <a href="https://ess.wfsfaa.gov.hk/espps">https://ess.wfsfaa.gov.hk/espps</a>		
Video – How to complete / submit the E-Form on Household Application for Student Financial Assistance Scheme 短片 – 如何經網上填寫及遞交學生資助計劃綜合申請的電子表格 EN: <a href="https://youtu.be/gIH4TOFMC0w">https://youtu.be/gIH4TOFMC0w</a> 中文: <a href="https://youtu.be/vjtg36iHziU">https://youtu.be/vjtg36iHziU</a>	