

香港九龍塘基督教中華宣道會鄭榮之中學
CHRISTIAN ALLIANCE CHENG WING GEE COLLEGE
12-14 CHIK WAN ST., TAI WAI, SHATIN, N.T.
TEL 2604 9762 FAX 2601 6758

8th January, 2024

School Ref No.: T/CWGC/2023/005

INVITATION TO TENDER
TENDER OF THE PROVISION OF MOBILE COMPUTING DEVICES AND ACCESSORIES UNDER
QUALITY EDUCATION FUND E-LEARNING FUNDING PROGRAMME—
PROVISION OF MOBILE COMPUTER DEVICES AND INTERNET SERVICES SUPPORT
(2023/24)
FOR CHRISTIAN ALLIANCE CHENG WING GEE COLLEGE

Dear Sir/Madam,

You are invited to tender for supplying of items as specified in the enclosed tender schedule. If you are not prepared to accept a partial order, please state this clearly on the tender schedule. Your sealed tender in duplicate, should be clearly marked on the outside envelope:

Tender for the Provision of Mobile Computer Devices and Accessories under Quality Education Fund e-Learning Funding Programme — Provision of Mobile Computer Devices and Internet Services Support (2023/24)

The envelope should be addressed to CHRISTIAN ALLIANCE CHENG WING GEE COLLEGE, 12-14 CHIK WAN ST., TAI WAI, SHATIN, N.T. and forwarded to arrive not later than noon 12:00 on 2nd February, 2024. Late tenders will not be accepted. Your tender will remain open for 90 days from the above closing date, and you may consider your tender to be unsuccessful if no order is placed with you within these 90 days. You are requested to note that unless Part II of the tender form is completed, the tender will not be considered. Please be reminded that offering advantages (including payment of commission) to school staff in connection with their official duties is illegal.

If you are unable or do not wish to tender, it would be appreciated if you would return this letter and the tender form to the above address at your earliest convenience. The tender will be accepted on an overall basis. If you have any enquiries, please feel free to contact Mr. Wen Hua Yan at 2604 9762.



Yours truly,



Principal

TENDER FORM OF

Tender of the Provision of Mobile Computing Devices and Accessories Under Quality Education Fund e-Learning Funding Programme — Provision of Mobile Computer Devices and Internet Services Support (2023-24)
for Christian Alliance Cheng Wing Gee College of the Kowloon Tong Church of the Chinese Christian and Missionary Alliance, Hong Kong

Name and Address of School:

Christian Alliance Cheng Wing Gee College of the Kowloon Tong Church of the Chinese Christian and Missionary Alliance, Hong Kong
12-14 Chik Wan Street, Tai Wai, Shatin N.T.

School Ref. No.: **T/CWGC/2023/005**

Tender closing Date and Time: **On or before 12:00 noon on 2nd February, 2024**

PART I

The undersigned hereby offers to undertake the service as described in the tender schedule within the period of time as specified therein from the date of a firm order placed by the school at the price or prices quoted in the tender schedule. In so doing, the undersigned acknowledges that all items not otherwise specified shall be provided in accordance with such details; tenders shall REMAIN OPEN FOR 90 DAYS after the Closing Date; and the school is not bound to accept the lowest or any tender and reserves the right to accept all or any part of any tender within the period during which the tenders remain open. The undersigned also warrants that his Company's Business Registration and Employees' Compensation Insurance Policy are currently in force and that the service which his Company offers to undertake will not cause any damage to the school's premises.

It is an offence under the Prevention or Bribery Ordinance that school staff accept advantages from supplies and contractors or the suppliers and contractors offer advantages to school staff in connection with school purchases.

PART II

RECONFIRMATION OF TENDER VALIDITY

With reference to Part I of this tender document, it is reconfirmed that the validity of tender offered by this company remains open for 90 days from **2nd February, 2024**. The undersigned also agrees to accept the fact that once the validity of tender is reconfirmed, the pre-printed clause specified in the Company’s tender forms in regard to this nature shall NOT apply.

Tender and all accompanying documents must be submitted in duplicate to the address and before the deadline set forth in the covering notice. All submissions have to be sealed and marked “TENDERS” with the Tender Reference and the closing date on the envelope and addressed to the principal.

Dated this _____ day of _____ 20_____.

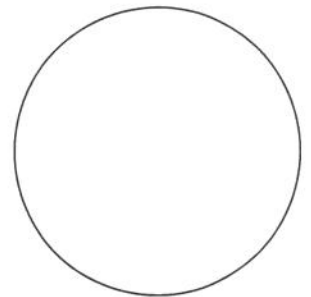
Signature _____ in the capacity of _____.

(State official position, e.g. Director, Manager, Secretary, etc.)

Duly authorized to sign tenders for and on behalf of:

whose registered office is situated at _____

_____ Hong Kong.



Telephone No.: _____ Person to Contact: _____

Company Chop

Fax No.: _____ Mobile Phone: _____

General Requirements

1.1 Tender Lodging

The Tender and all accompanying documents must be submitted in duplicate to the address and before the deadline set forth in the covering notice.

All submissions have to be sealed and marked "TENDERS" with the Tender Reference and the closing date on the envelope and addressed to the Principal by post title.

1.2 General Conditions

- 1.2.1. The Tenderer must answer all parts of this tender and indicate compliance.
- 1.2.2. The Tenderer's price quoted will be valid for 90 days from the closing date of the Tender.
- 1.2.3. The Tenderer must include all relevant documentation for evaluation with the Tender.
- 1.2.4. Late submission will not be considered.

Submittals

1. All returned tenders should be sealed and deposited to the office of CHRISTIAN ALLIANCE CHENG WING GEE COLLEGE on or before **2nd February, 2024**.
2. This will be a lump sum tender, and the cost will not be subject to change, unless authorized by the Incorporated Management Committee of the school.

Tender Schedule (to be completed in duplicate)**Provision of Mobile Computing Devices and Accessories Under Quality Education Fund e-Learning Funding Programme — Provision of Mobile Computer Devices and Internet Services Support (2023-24)**

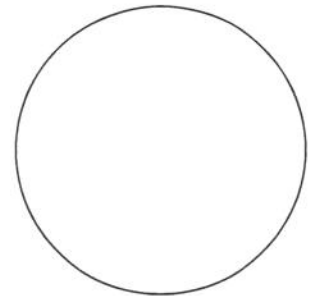
| (1) | (2) | (3) | (4) | (5) |
|---------------------------------|---|-------------------|-------------------|---------------------|
| Item | Description/Specification | Quantity Required | Unit Price (HK\$) | Total Amount (HK\$) |
| 1. | 10.2" Tablet (MINIMUM REQUIREMENT) <ul style="list-style-type: none"> • Retina display • 10.2-inch (diagonal) LED-backlit Multi-Touch display with IPS technology • A13 Bionic chip with 64-bit architecture • Wi Fi (802.11a/b/g/n/ac) • 8MP Wide camera • 1080p HD video recording at 25 fps and 30 fps • Touch ID • 256GB storage • iPadOS • Color: Silver • Include Lightning to USB-C Cable and 20W USB-C Power Adapter • Support Device Enrollment Program | 1-20 | | |
| 2. | Stylus Pen (MINIMUM REQUIREMENT) <ul style="list-style-type: none"> • Support tablets in listed in <i>item (1)</i> • Sensitive to pressure and tilt so user can easily vary line weight, create subtle shading and produce a wide range of artistic effects • Magnetically attached cap • Bluetooth / Lightning connector • Weight: 20.7 g • Same manufactory with <i>item (1)</i> | 1-20 | | |
| 3. | Warranty for <i>item (1)</i> <ul style="list-style-type: none"> • Upgrade to 3 years basic warranty provided by manufacturer | 1-20 | | |
| Total | | | | |
| Mobile Device Management | | | | |
| 1. | Mobile Device Management (Three Years subscription) <ul style="list-style-type: none"> • Provide Admin/Teacher control • Provide device control functions as below • Support iPadOS <p>a) eClassroom Management Manage device & app</p> <ul style="list-style-type: none"> • eLearning tool integration • app lock • Share web link • Instant message, files and audio recording sharing • Black Screen <p>b) App & eBooks Management</p> <ul style="list-style-type: none"> • Remote app installation / Removal • App installation restriction • App inventory • Restriction on app • Distribution of eBooks & Web links | 1-20 | | |

| | | | | |
|----------------------|---|------|--|--|
| | <p>c) Security Management</p> <ul style="list-style-type: none"> • Management Dashboard • Clear passcode • Device wipe • Asset inventory • Advance setting change restriction • Deice location detection • Security protection against jailbroken / thief / lost <p>Additional service:</p> <ul style="list-style-type: none"> • Provide on-site installation support • Administrator training (On-site / Webinar) • 7x24 Technical hotline | | | |
| Total | | | | |
| Optional item | | | | |
| 1. | Tempered Glass Screen Protector for tablets listed in <i>item (1)</i> with sticking service | 1-20 | | |
| 2. | Smart Case with Stylus Pen Holder for tablets listed in <i>item (1)</i> | 1-20 | | |
| TOTAL SUM | | | | |

Remarks:

- Delivery should be completed within **8 weeks** upon confirmation of order
- School has the right to terminate the selected tenderer if incompliant of specification occur after installation of the mentioned system. Tenderer should be responsible for any compensation caused by the delay or re-tendering. The maximum compensation shall be the total amount of contract valid.
- Please specify Brand and Model number of equipment.
- Minimum 12 months free on-site warranty with parts and labour included.
- Please specify the name of company in providing the warranty services.
- In the process of selection, winner of tender will be informed by us through telephone. Those who fail to take the contract will be notified.
- Please submit the details according to the needs of the above items as follow:
 - a. Scale of company (Please attach with the Business Registration Certificates)
 - b. List of current customers, number of current customers and reference letter (if any) of supply of relevant service
 - c. Ways of purchase
 - d. After sales service
 - e. Ways of termination of contract
 - f. Others (if applicable)

We / I understand that if we/I fail to supply the service as offered in our / my tender upon accepting school's order, we are / I am prepared to pay the price difference to the school if such services are obtained from elsewhere.



Company Chop

Name of Tenderer: _____

Name and Signature of Person authorized to sign Tender:

Name (in block letters): _____

Signature: _____

Date: _____

To : The Principal

Christian Alliance Cheng Wing Gee College
12-14 Chik Wan Street, Tai Wai, Shatin, N.T.

Tender of the Provision of Mobile Computing
Devices and Accessories Under Quality Education
Fund e-Learning Funding Programme — Provision
of Mobile Computer Devices and Internet Services
Support (2023-24)

Tender Reference : T/CWGC/2023/005

Closing Date and Time:
2nd February, 2024, 12:00 noon